MyReports Finance Project Update

Presented by MyReports Project Team (Barbara Pfaff & Naren Tarikere)

2/27/2014
Agenda

• Introduction
• Hyperion Countdown
• MyReports Finance Update
• Training
• Support / Help
• User Feedback
• Questions
MyReports Finance Update

• Report Conversion Update
  • Go to http://myreportsinfo.unm.edu → Finance → Report Conversion Status

• Pending Reports (Hyperion Finance Production Folder)
  • FBRHO022 - UAP 7000 Deficit Compliance and Balance Reports
  • FBRHOZ02 UAP7000 Reserve Categorization Reports
  • FRH0004 - F&A Generated by PI
  • FRH0005 - Closeout Workflow for Funds Ending on Contracts and Grants
  • FBRHOZ01 Main and Branch Transfers Allocation
Training

• Published Report Users
  • Introduction to the Finance MyReports Portal
  • Job Aids
• Power Users
  • Online
    • Learning Central --> MyReports Writer - Finance (ONLINE COURSE FIN 200)
    • InfoAssist Advanced Topics
• Instructor-Led
  • Learning Central --> InfoAssist - Finance Report Writer Training (COURSE FIN 502)
    • 3/24/2014 @ 2:00 PM (EOD Room 1019)
    • Send an email to fsm@unm.edu if you need additional classes by end of March
Support/Help

• Published Report Users
  • Search https://fastinfo.unm.edu to find answers on Frequently Asked Questions.
  • Email fsm@unm.edu if you need further help
• Power Users (Ad-hoc Report Writers)
  • Refer to documentation and training videos on the project site http://myreportsinfo.unm.edu
  • Pose a question on FocalPoint Discussion Forum and get answers from other InfoAssist report writers, encompasses IBI’s customer base.
  • Sign up for UNM’s POWER_USERS-L listserv via https://list.unm.edu → ‘Subscribe to a list’ and pose a question to the list.
  • Email fsm@unm.edu if you need further help
User Feedback

• Provide feedback or request enhancements to reports on our website
• [http://fsm.unm.edu/forms.html](http://fsm.unm.edu/forms.html) --> Administrative Reporting Request Form
The *price* of doing the same old thing is far higher than the *price of change*.

*BILL CLINTON*