

# MyReports Finance Project Update

Presented by  
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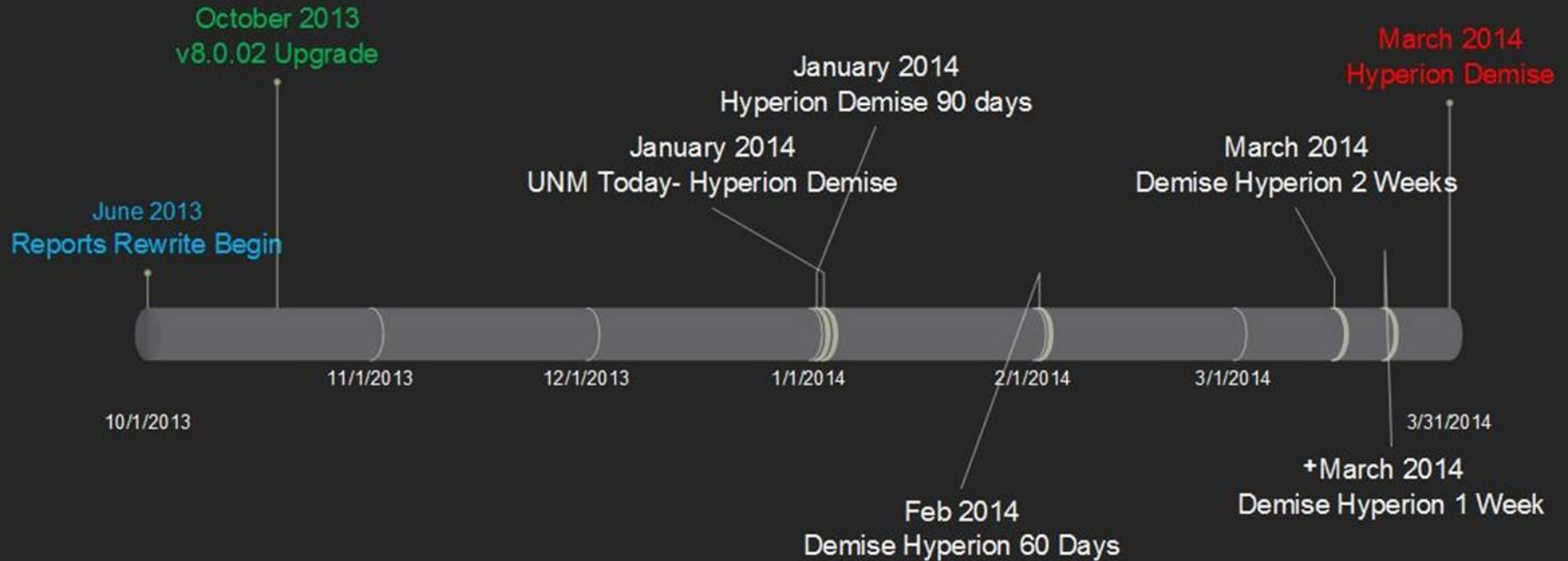
2/27/2014

# Agenda

- Introduction
- Hyperion Countdown
- MyReports Finance Update
- Training
- Support / Help
- User Feedback
- Questions



# Hyperion Countdown (Mon, March 31<sup>st</sup> @ Noon)



# MyReports Finance Update

- Report Conversion Update
  - Go to <http://myreportsinfo.unm.edu> → Finance → Report Conversion Status
- Pending Reports (Hyperion Finance Production Folder)
  - FBRH0022 - UAP 7000 Deficit Compliance and Balance Reports
  - FBRHOZ02 UAP7000 Reserve Categorization Reports
  - FRH0004 - F&A Generated by PI
  - FRH0005 - Closeout Workflow for Funds Ending on Contracts and Grants
  - FBRHOZ01 Main and Branch Transfers Allocation

# Training

- Published Report Users
  - [Introduction to the Finance MyReports Portal](#)
  - [Job Aids](#)
- Power Users
  - Online
    - Learning Central --> MyReports Writer - Finance (ONLINE COURSE FIN 200)
    - [InfoAssist Advanced Topics](#)
  - Instructor-Led
    - Learning Central --> InfoAssist - Finance Report Writer Training (COURSE FIN 502)
      - 3/24/2014 @ 2:00 PM (EOD Room 1019)
      - Send an email to [fsm@unm.edu](mailto:fsm@unm.edu) if you need additional classes by end of March

# Support/Help

- Published Report Users
  - Search <https://fastinfo.unm.edu> to find answers on Frequently Asked Questions.
  - Email [fsm@unm.edu](mailto:fsm@unm.edu) if you need further help
- Power Users (Ad-hoc Report Writers)
  - Refer to documentation and training videos on the project site <http://myreportsinfo.unm.edu>
  - Pose a question on [FocalPoint](#) Discussion Forum and get answers from other InfoAssist report writers, encompasses IBI's customer base.
  - Sign up for UNM's POWER\_USERS-L listserv via <https://list.unm.edu> → 'Subscribe to a list' and pose a question to the list.
  - Email [fsm@unm.edu](mailto:fsm@unm.edu) if you need further help

# User Feedback

- Provide feedback or request enhancements to reports on our website
- <http://fsm.unm.edu/forms.html> -->  
Administrative Reporting Request Form

# Questions?

The *price* of doing the same old thing is far higher than the *price of change*.  
*BILL CLINTON*